

Organization: SHARE INDIA

SHARE INDIA is a not-for-profit society that has been registered under the Andhra Pradesh Public Societies Registration act in 1986. SHARE is currently implementing a project aimed at providing Technical Assistance (TA) to implement Quality Management Systems (QMS) in India's National AIDS Control Program (NACP) Laboratories and strengthening its laboratory testing network for HIV and related diseases under President's Emergency Plan for AIDS Relief (PEPFAR). This project is funded by the U.S. Centers for Disease Control and Prevention (CDC).

This project invites highly motivated professional for the following positions to be placed at various locations in India.

Senior Project Manager Technical Lead (TL) (2 positions)

OPEN TO : All Interested Candidates
POSITION : **Technical Lead**
LOCATION : Delhi, North East

About the position: The TL will be the key technical lead in providing technical and program inputs for successful implementation of the project. S/He will be instrumental in implementing high-impact STI/ HIV laboratory interventions, especially surveillance activities, evidence-based HIV case finding (Index testing), and linkage to Prevention, Treatment, Care and Support programs, develop tool that advances the identification of recent infection and indicates active transmission networks. S/He will also contribute to the strengthening of quality assurance and ensure robust linkages between facilities and the Apex lab. With support from the team, S/he will develop database for quality monitoring. The TL needs to have the ability to work with moderate supervision, strong attention to detail, good verbal and written skills, positive attitude, ability to work well with others, strong initiative, and willing to accept additional responsibilities. The TL will be required to visit the labs that require technical, mentoring or monitoring support. TL shall report to the Project Director.

The overall role of the position will be:

- Assist with the development, implementation, maintenance, and adherence to laboratory quality requirements, and Plan CQI projects, monitor, and report progress.
- Overseeing implementation of program activities through field level Project Officers.
- Provide oversight to various capacity building activities.
- Plan, coordinate, implement and assure quality of labs.

Specific roles of this position include:

Program Planning and Management:

- Develop field level strategies and processes in alignment with overall project, objectives with an initiative geared towards operational excellence.
- Supervise and support the Project team and follow-on progress of the project and provide regular updates to key stakeholders including the donor agency
- The TL will develop, with the support from the team, SOPs, Guidance documents, checklists and guidelines on QMS.

Capacity Development:

- TL will provide Technical Assistance to all NACP labs for operationalizing SOPs and Implement the project activities/plans.
- S/He is responsible to conduct trainings on QMS to Lab Technicians and other laboratory staff.

Program monitoring and feedback:

- Manage project deliverables within stipulated deadlines and monitor engagement activities with private and public sector.
- Submit reports and participate in national/state level reviews periodically as per project requirement.
- Ensure submission of periodical reports as per organization requirements and donor specifications.
- Ensure confidentiality and security of the program data and information, as relevant.

Representation and Advocacy:

The TL will be responsible for effective coordination with the APEX Labs, State Reference Laboratories (SRL) Viral Load laboratories and ART centres to bring synergy to the program.

Documentation and reporting:

Be responsible to get the good practices, success stories documented and ensuring regular reporting by the facilities and support the Project Director in providing periodical reports to the CDC and NACO.

QUALIFICATIONS REQUIRED

- Essential qualification: MD in Microbiology / Ph D Clinical Microbiology from an institution recognized by MCI
- Essential Experience: Five years of mid-to-senior level laboratory experience in developing field level strategies and processes, implementing QMS, drafting SOPs and Skills pertaining to scientific writing.

- Desirable: Experience of working in Public Health projects and Certification in quality management and quality auditing. The candidate is expected to be resourceful, innovative, with self-initiative, and good laboratory monitoring skills

The position requires travel within the country. The position is open for self-motivated, hard-working, energetic and creative individuals keen to work in public health settings. Applicants should have the ability to work in teams and for long hours.

SHARE INDIA is an equal opportunity employer. Women and persons living with HIV are encouraged to apply. Remuneration will be at par with market standards and will be based on experience and qualifications. No telephone inquiry would be entertained. Canvassing in any form entails disqualification.

Interested candidates may post in their detailed resumes clearly specifying the post applied for to: *e-mail to:* hr@shareindia.org