

Organization: SHARE INDIA

Title of the project: NISCHIT “National Initiative to Strengthen & Coordinate HIV/TB Response in India”

SHARE INDIA, a not for profit society has been registered under the AP Public Societies Registration act in 1986. SHARE INDIA is currently implementing a project aimed to increase coverage and quality of HIV care and treatment and HIV – TB services for PLWH at the national level and in selected states. This project is funded by the U.S. Centers for Disease Control (CDC). This project invites highly motivated professionals for the following position to be placed at SHARE INDIA, Vijayawada, Andhra Pradesh.

Senior Technical Manager: (1 position)

OPEN TO: All Interested Candidates

POSITION: Senior Technical Manager

LOCATION: Vijayawada, Andhra Pradesh

About the project: This project named ‘NISCHIT’ Plus [National Initiative to Strengthen & Coordinate HIV/TB Response] meaning ‘**assure**’ in Hindi is funded by the US Centers for Disease Control and Prevention (CDC) under the President’s Emergency Plan for AIDS Relief (PEPFAR). SHARE INDIA through this project will provide technical assistance (TA) to the National AIDS Control Organization (NACO) in strengthening HIV-TB coordination mechanisms in selected cluster districts in Andhra Pradesh at site level and support above site as decided by the funding agency; demonstrate innovative approaches for implementation of Treatment. All policy at the ART Centres in Andhra Pradesh, strengthen early detection, treatment of HIV and TB and retention on ART in the project districts in Andhra Pradesh.

About the position; The Senior Technical Manager (STM) will provide overall Technical and Managerial oversight to the project NISCHIT. As a key member, STM will play the role of a mentor, advisor, technical expert and a manager. The role will involve leveraging high-end global and national technical expertise to the project. S/He will also lead and manage the day-to-day operations of the project including managing partnerships with NACO and RNTCP, Central TB division, SACS, and all sub-grantees.

The overall role of the position will be:

- Managing day-to-day program operations.
- Delegation and overseeing implementation of program activities.

- Initiate required changes in program activities for better results in consultation with the Project Director in SHARE INDIA, National Consultant HIV-TB at NACO and CDC team
- Provide oversight to various capacity building activities.
- Facilitate achievement of project objectives.
- Develop partnerships and networks required for program implementation.
- Provide leadership for effective monitoring and evaluation of the project.
- Review the performance of project staff.
- Report the program performance to CDC on regular basis through the Project Director.
- STM reports to the Project Director

Specific roles of this position include:

Program Planning and Management:

- The STM will coordinate with the Program Manager and other key staffs on a regular basis and guide them in performing their tasks per their approved activity plan.
- Provide techno-managerial support to the team in various technical and management aspects of the program.
- The STM will in close coordination with the key members of the team, NACO officers and CDC, will guide the Northern states in developing micro-plans for HIV-TB collaboration; early detection, treatment of HIV and TB, including daily ATT, IPT and ICF. Participate and contribute to development of internal reporting systems, prepare detailed implementation plans, monthly / quarterly / annual work plan, narrative reports and financial reports, and assist in annual budgeting exercises.

Capacity Development:

- The STM will be responsible to support the project staff to enhance their capacity of for effective quality management.
- Guide the project staff, SACS and state TB cell in the states for organizing need-based trainings and consultative workshops.
- Provide assistance to the team in identifying and negotiating with external resources for training and technical aspects of the program.
- Support the project staff in development of training modules, build the master trainers through training of trainers,

Program monitoring and feedback:

- The STM will be responsible to conduct routine team meetings, conference calls and update the senior management and donors on the status of project implementation periodically.
- Conduct quarterly review meetings with the project staff to identify the problems and find solutions in the project activity.
- Appraise the Project Director SHARE INDIA and CDC on the progress of the activities.
- Oversee and provide supervisory support for various activities of the project.

Representation and Advocacy:

The STM will be responsible for effective coordination with the project staff and NACO leadership for bringing HIV-TB collaboration and to bring synergy to the program.

Interact and build relationships with senior government officials, liaise with representatives of the medical fraternity, establish linkages with potential partner centers, etc., to enhance the effectiveness of the project.

Documentation and reporting:

Be responsible to get the good practices, success stories documented and ensuring regular reporting by the facilities and provide periodical reports to the CDC and NACO.

QUALIFICATIONS REQUIRED

All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item.

- 1) MBBS with post-graduation (MD/MPH/Masters in Epidemiology/PHD)
- 2) A minimum of five years' experience in public health programs at a senior level.
- 3) Experience in HIV/ TB program at a senior level for minimum of three years.
- 4) Experience in managing large projects /grants is desirable.
- 5) Should have proven ability in critical thinking, strategy formulation, leadership and team building in a public health program setting.
- 6) Excellent communication skills both written as well as verbal in English and Telugu. Preference will be given to candidates with prior experience in RNTCP and NACP.
- 7) Experience in managing M&E systems, research / operations research, report writing, capacity building and institutional strengthening
- 8) Experience in financial management and budget preparation and control
- 9) Excellent computer skills, particularly Microsoft Office.

The position requires travel within the country. The position is open for self-motivated, hard-working, energetic and creative individuals keen to work in public health settings. Applicants should have the ability to work in teams and for long hours.

SHARE INDIA is an equal opportunity employer. Women and persons living with HIV are encouraged to apply.

Remuneration will be at par with market standards and will be based on experience and qualifications.

No telephone inquiry would be entertained. Canvassing in any form entails disqualification.

Interested candidates may post in their detailed resumes clearly specifying the post applied for to: hr@shareindia.org